Changing your SAMS application password:

Log into SAMS and click on the triangle to the right of your User Name. This will produce a drop down menu. Click on Change Password.

This will bring up a dialog box.

Enter your existing/old password in the top box then create your New Password in the second box. The system will make you Confirm New Password in the bottom box. Click **OK** when you are done.

Log out then log back in to ensure that the changes took affect.